

**SAINIK SCHOOL AMARAVATHINAGAR**  
**ELECTION OF PARENT MEMBER TO THE LOCAL BOARD OF**  
**ADMINISTRATION**  
**RULES AND REGULATIONS**

1. **Introduction.** The Local Board of Administration of Sainik School Amaravathinagar includes one parent member, representing the parents of the boys / girls of the school. Nomination of parent member to the LBA is made on the basis of election of one parent's representative unanimously or by casting of votes.
2. **Tenure.** The tenure of membership of the parent member will be one year.
3. **Voter Eligibility.** Each parent who has actually executed the agreement at the time of admission of his son / daughter in this school will be deemed as the "Parent of the boy / girl". **Each such parent who will be physically present** here on the date of election can exercise his franchise. No proxy is permissible. Each parent will have one vote only irrespective of the number of his children studying in this school.
4. **List of Votes.** The proforma for making the attendance of the voters will be completed by each parent.
5. **Nomination for Election of Parent Member.** Nominations will be called from amongst the list of voters to stand for being elected Parent Member. Each nomination should be duly proposed by one voter and seconded by another voter.
6. **Each Parent who seeks to stand for his Elections as Parent Member should fulfil the following conditions:**
  - (a) His son / daughter should have remained in the school for atleast 2 years, prior to his election as Parent member.
  - (b) His son / daughter should have atleast one more year of study in this school.
  - (c) The parent should not have been a defaulter in payment of school fees.
  - (d) A member of staff of the school cannot stand for election as Parent Member.
  - (e) No minimum educational qualification has been prescribed for Parent Member.
7. **Recording of Nominations and Withdrawals of Nomination.** The detail of all nominations will be recorded in a statement compiled by the Presiding Officer. Nomination can be withdrawn by the concerned parent within 10 minutes after filing the nomination. If only one nomination stands in the field after the withdrawal of other nomination, that parent will be deemed to have been elected unanimously.
8. **Final List of Candidates Standing for Election.** Each candidate will be given a serial number and the names of the candidates will be displayed prominently at the venue for election.

9. **Introduction of Candidate.** Each candidate will then be given 01 or 02 minutes each to introduce himself.

10. **Conduct of Election:**

- (a) Election will be conducted, if necessary, by way of secret ballot.
- (b) The ballot box kept ready for the purpose will be displayed in front of the voters and it will be kept locked just before the commencement of the election.
- (c) Ballot papers will then be issued to the voters as found in the list prepared vide para (b) above.
- (d) Voters will be instructed sufficiently in advance that they should indicate their choice of the Ballot paper by recording the appropriate serial number of the candidate is whose favour they want to cast their votes. (If there are more than one serial number recorded on the ballot paper or if anything else is written on the "ballot paper" it will be considered invalid).
- (e) After the casting of votes by all the voters who come forward to vote the "Ballot Box" will be opened in the presence of the candidates. Then the votes polled by each candidate will be sorted out, counted and duly recorded.
- (f) The candidate who polls the maximum number of votes will be declared elected. (In case there is a tie after counting, it will be broken by drawing of lots).

11. In case of any dispute or doubt, the decision of the Principal of the school shall be final and binding.