

SAINIK SCHOOL, AMARAVATHINAGAR 642 102

AUTOMATIC LAUNDRY - CONTRACT FOR WASHING CADETS' CLOTH 2018-19

Sl.No.	Purpose	Average Washing charges per cadet per month (60 clothes approximate)	GST %	Rate including GST
1	Washing, drying and pressing cloths (Shorts, Trousers, Shirts, T Shirts, Banian, Turkey Towel, Pillow cover, Bed spread, Counterpane)			

1. Existing resources at the school's location are as under:-

- ❖ Automatic Laundry Machines 50 kgs. 2 Nos; Hydro Extractor Capacity 30 Kgs. 1 No.
- ❖ Water
- ❖ Manual Iron boxes (Charcoal to be borne by the contractor)
- ❖ Electricity (charges to be borne by the contractor)

2. The contract is requested for the following.

(a) Requirement:

- ❖ T shirt, Shorts, Trousers, Banian, Turkey Towel, Pillow cover, Bed spread, Counterpane
- ❖ Approximately 15 cloths per cadet per week
- ❖ Total number of cadets 655 Nos.

(b) Procedure:

- ❖ Collection at respective Houses
- ❖ Marking of the clothes
- ❖ Washing
- ❖ Drying of clothes
- ❖ Ironing of clothes
- ❖ Distribution to the cadets
- ❖ Record Maintenance of collection & Distribution
- ❖ House wise
- ❖ Signature of Washer Man, Hostel Superintendent / Ward boy

3. Cadets' Uniform is to be collected from all Hostels on every Sunday under the supervision Hostel Superintendent/ Ward Boy by counting the actual number of cloths.

4. **Washing, drying and pressing of cloths is to be completed within four days** (i.e., before Friday of the same week) & next day i.e., on Saturday. The correct number of cloths should be handed over to the concerned Hostel Superintendent/ Ward Boy.
5. A weekly statement having the details of house wise washed uniforms is to be submitted to Quartermaster on every Tuesday. At the end of the month, consolidation of weekly statement should be prepared by the contractor for payment purpose.
6. If any damages or loss of cloths, the cost for the same with 100% penalty will be collected in your bill payment.

